

Chickasaw County Board of Health
June 9, 2023
Meeting Minutes

The Chickasaw County Board of Health met Friday, June 9, 2023, at the Chickasaw County Community Services Building. Toni Friedrich, Board Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, and Toni Friedrich. Absent: Dr. Brinkman.

Guests present were Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Penny Andorf, Environmental Health, Andrea Kime, LPN/Environmental Health.

A motion by Knoll, seconded by Shoemaker to approve the agenda. Ayes: Knoll, Shoemaker, and Friedrich. Absent: McGrath, Brinkman. Motion carried.

A motion by Knoll, seconded by Shoemaker to approve May 12, 2023 meeting minutes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: McGrath, Dr. Brinkman. Motion carried.

A motion by Shoemaker, seconded by Knoll to approve May 17, 2023 meeting minutes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: McGrath, Dr. Brinkman. Motion carried.

Jeremy McGrath arrived at 10:02 a.m.

Jhenna Weber with Pathways gave an update on services provided in Chickasaw County in the last year.

Katherine Strub with Allen Women's Health and Child Protection Center gave an update on services provided in Chickasaw County in the last year.

Public Comment: None.

Environmental Health

Penny updated the board on agency activities for May. Penny reported two time of transfer, no binding agreements, and three animal bites. Penny performed 60 water tests, six site evaluations, and one well permit. There were 2 dumping complaints, no well plugging, and no pool or tattoo inspections. Penny finally received Grants to Counties payment for 1st Quarter. Penny explained the water test pick-up change the agency will be making once Andrea starts the task of water testing.

Penny provided the Pump Truck Inspection New Contract for 2023-2026. A motion by McGrath seconded by Shoemaker to approve the administrator to sign the new Pump Truck Inspection Contract. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried.

Penny Andorf and Andrea Kime left at 10:43 a.m.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 76. Medicare 9. Medicaid 25. Referrals 14. Admissions 10. Discharges 7. Failed Admits 4. Unbillable visits 5. Nurse visits 213. Aide visits 277. Homemaker visits 308.

Lisa stated she completed four employee evals and they were all favorable. Lisa said ten chart audits were completed and satisfactory. Therapy also completed its audits with no issues.

Business Operations

An Environmental Health claim requires a correction from last month. A motion by McGrath, seconded by Knoll to approve a change in the Environmental Health Claim from \$20,411.84 to \$20,417.59 for a difference of \$5.75. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried. Lisa presented a claim per policy for approval above \$2500.00. A motion by Knoll, seconded by Shoemaker to approve the claim for \$2,993.50. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried

Monthly Claims

The claims for public health were \$11,647.71. The mileage claim is \$2,700.61. The total claims are \$14,348.32. Environmental Health claims were \$1,957.86 for a grand total of \$16,306.18. A motion by Shoemaker, seconded by Knoll to approve the claims as presented. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried.

The 2023-2024 Wage scale was discussed by members. A motion McGrath, seconded by Knoll to approve the Environmental Health Coordinator/ LPN wage at one year will be \$26.00. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried.

Public Health

Communicable Disease Update

Lisa reported no communicable diseases in May

Grant Update

Anita provided the grant information to members. Anita informed the board of the amounts billed to the grants and the amounts remaining.

Bivalent Moderna Covid-19 Vaccine Standing Orders

Lisa presented the Bivalent Modera Covid-19 Standing Order for Dr. Brinkman to sign. A motion by McGrath seconded by Knoll to approve Dr. Brinkman to sign the Bivalent Moderna Covid -19 vaccine standing order. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried.

Policies

Lisa presented the following policies for approval.

Animal and Dog Bite Policy

A motion by Shoemaker, seconded by Knoll to approve changes to the Animal and Dog Bite Policy. Ayes: Knoll, McGrath, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Request for Time Off Policy

A motion by Knoll, seconded by McGrath to approve the changes to the Request for Time Off Policy. Ayes: Knoll, McGrath, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion carried.

Chickasaw County Public Health & Homecare Covid 19 Vaccine Policy

A motion by McGrath, seconded by Shoemaker to approve the discontinuation of the Chickasaw County Public Health & Homecare Covid-19 Vaccine Policy that will go into effect August 5, 2023. Ayes: Knoll, McGrath, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion carried.

The next Board of Health meeting is July 14, 2023, at 10.00 a.m.

A Motion by Shoemaker, seconded by McGrath to adjourn the meeting at 11:22 a.m. Ayes: McGrath, Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman. Motion Carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator